



**ROCKLAND COUNTY  
SOLID WASTE MANAGEMENT AUTHORITY**  
420 Torne Valley Road, P.O. Box 354, Hillburn, NY 10931  
Phone 845.753.2200 Fax 845.753.2281  
www.rocklandrecycles.com

Christopher P. St. Lawrence  
Chairman

Anna Roppolo  
Executive Director

**Present**

C. St. Lawrence  
C. Coker  
H. Cornell  
E. Day  
P. DuBow  
D. Kay  
M. Grant

**Present**

D. Jobson  
P. Moroney  
I. Schoenberger  
W. Sherwood  
P. Soskin  
P. Whalen

**Absent**

V. Altieri  
A. Gromack  
H. Phillips

**Other**

K. Braunfotel  
J. Burnet  
J. Damiani  
G. Finn  
S. Haggerty  
D. O'Donnell

**Other**

T. Pytlar  
K. Rea  
A. Roppolo  
L. Stevenson  
T. West

1. Welcome to the Rockland County Solid Waste Management Authority meeting for Thursday December 15, 2011.
2. Roll call by Clerk. There is a quorum.
3. Introduced by: Jobson/Day                      Unan.                      December 15, 2011

**Resolution No. 58 of 2011  
ADOPTION OF MINUTES, MEETING OF November 17, 2011**

**RESOLVED**, that the transcribed Minutes of the Rockland County Solid Waste Management Authority are approved for the meeting of November 17, 2011, as recorded by the Clerk and are hereby adopted.

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**4.a. Executive Director's Report - Anna Roppolo**

We are continuing discussions with D&B Engineers regarding the scale, scale house and grading project at the Clarkstown site. We will be issuing a bid next week for the transfer station improvements and we anticipate having that bid submitted for your approval at the February meeting.

We have a change order for the leachate collection system on the agenda for your consideration. The change order was necessary due to field conditions on the pad and is in the amount of approximately \$16,000 on a \$555,000 project.

You should have received an updated copy of resolution #7 - the award for renovations at the administration building for your consideration. The engineer's review and recommendation for selection is attached to the updated resolution.

We are in the process of securing a one year deal for New York City sludge. This is free board which we have since the departure of Orange County sludge. The arrangement will be made

with the hauler. We are currently in the process of working with DEC on approval for acceptance of the various New York City Waste Water Treatment Plant.

We recently had Ulster County Resource Recovery Executive Director, Tim Rose, a Board member and Legislator tour our facilities. They were interested in modeling Ulster County facilities based upon our facilities, business plan and funding structure.

The Chairman and I met with Joseph Abrams from the company Viridia, he is also a trustee in Upper Nyack. The presentation was very interesting and the company has a treatment process that converts waste into an organic amendment and converts sludge into amendment as well. The company currently has two plants - one in France and one in Belgium. Mr. Josephs would like to make presentation to the Board at the February meeting (the 23<sup>rd</sup>) at 4:00pm. Suzanne will send out a reminder notice.

Today, we had a preliminary kickoff meeting with the demolition contractor and the engineering firm for the Nanuet Mall project. We have received information regarding tonnage for disposal and time line and we intend to meet with the contractor next week to discuss more detailed information. When all information is received, I will write to the DEC and they'll be advised so that the Authority can request a conditional approval for extra hours or tons per day exceedences and other operational concerns in advance.

I would like to thank Supervisor Whalen, Legislator Coker and Supervisor Sherwood for their service and time on the Authority Board. I hope I will have the opportunity to work with you all again in the future on other projects.

**St. Lawrence:** Thank you Anna. The price we will be receiving from New York City would be higher than what we would have now and will be such a good quality at 22% plus solids that it will be a net generator for us above what we had in the budget.

Joseph Abrams who is the Deputy Mayor in Grandview who will the presentation in February at 4 p.m. will also be a webinar.

Ann, you touched on item #7 the lowest bidder was R&C and we will discuss this later, but if you look at the back up you can see why we disqualified that bidder and the lowest bidder out of the remainder was Helmer Cronin Construction.

**Moroney:** Are we moving along on the Clarkstown scale house construction?

**Roppolo:** There was an original plan that was sent to the DEC and then Mark Millspaugh was brought in to do a peer review and we discussed changing the layout a bit. We went through the bid book with Ted Pytlar and Mark Millspaugh to eliminate or to have minimal change orders.

**Moroney:** Is the DEC holding this up a bit?

**Roppolo:** I don't think that's a fair statement in this case, because we changed our design a bit so we had to resubmit it to them.

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**4.b. Dvirka & Bartilucci Report - Ted Pytlar (included in the meeting packet)**

5. Introduced by: Sherwood/Whalen

Unan.

December 15, 2011

**Resolution No. 59 Of 2011  
AUTHORIZING THE FILING OF APPLICATION FOR A  
STATE-GRANT-IN-AID FOR A MUNICIPAL WASTE REDUCTION  
AND/OR RECYCLING PROJECT [PROJECT NO. 3-MSWSS-215 (YARD WASTE FACILITY)] AND  
SIGNING OF THE ASSOCIATED STATE CONTRACT, UNDER THE APPROPRIATE LAWS OF NEW  
YORK STATE.**

**WHEREAS**, the State of New York provides financial aid for municipal waste reduction recycling projects; and whereas the Rockland County Solid Waste Management AUTHORITY, (herein called the "AUTHORITY"), has examined and duly considered the applicable laws of the State of New York and the AUTHORITY deems it to be in the public interest and benefit to file an application under these laws; and

**WHEREAS**, it is necessary that a Contract by and between THE PEOPLE OF THE STATE OF NEW YORK, herein call the STATE, and the AUTHORITY be executed for such a STATE aid; now therefore be it:

**NOW, THEREFORE BE IT RESOLVED** by the Rockland County Solid Waste Management Authority:

1. That the filing of an application in the form required by the State of New York and in conformity with the applicable laws of the State of New York including all understanding and assurances contained in said application, is hereby authorized.
2. That the EXECUTIVE DIRECTOR is directed and authorized, as the official representative of the AUTHORITY, to act in connection with the application and to provide such additional information as may be required and to sign the resulting contract if said application is approved by the STATE:
3. That the AUTHORITY agrees that it will fund its portion of the cost of said Municipal Waste Reduction and/or Recycling Project.
4. That this resolution shall take effect immediately.

**Schoenberger:** On the resolution paragraph #2, I want to make sure that it says the Executive Director is authorized to sign the resulting contract; those are the only contracts to accept the grant. No subsequent contract is going to be necessary until the project comes back to the Authority.

**Rea:** The EFC has requirements and in order to grant money they have very specific resolutions that have been approved by the State and if you vary from them, substantially what they'll do is either deny the grant or send it back for additional legislative approval. So this is modeled precisely on the State's requirements.

**St. Lawrence:** I think that Mr. Schoenberger is saying this qualifies her to execute the signatures for this grant but any further applications of the grant would need to come back to the Authority. Is that correct?

**Schoenberger:** That's correct. If it makes you feel more comfortable we could say resulting contracts (to obtain the grant from the State). Paragraph #2 the Executive Director is directed and authorized, to sign for the Authority resulting contract if said application is approved by the State. I want to make sure the language reads, limited to signing the contracts pertaining to the State grant and not delegating the Executive Director to sign any further contracts unless approved by the Authority.

**Rea:** I believe that is something that might invalidate this resolution. The State is very specific in fact they include model language. I think the intent is as stated.

**Schoenberger:** I will take the Executive Director's word on this resolution and the next one there will be nothing award in the terms of contracts to anyone without coming back to the Authority.

**St. Lawrence:** Anna do you understand what Mr. Schoenberger is asking and do you have any problem with that?

**Roppolo:** No.

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6. Introduced by: Grant/Jobson Unan. December 15, 2011

**RESOLUTION NO. 60 OF 2011  
AUTHORIZING THE FILING OF AN APPLICATION  
FOR STATE ASSISTANCE FROM THE HOUSEHOLD  
HAZARDOUS WASTE STATE ASSISTANCE PROGRAM  
AND SIGNING OF THE ASSOCIATED STATE CONTRACT,  
UNDER THE APPROPRIATE LAWS OF NEW YORK STATE**

**WHEREAS,** the State of New York provides financial aid for household hazardous waste programs; and

**WHEREAS,** the Rockland County Solid Waste Management Authority (herein called the "AUTHORITY"), has examined and duly considered the applicable laws of the State of New York, and deems it to be in the public interest and benefit to file an application under these laws; and

**WHEREAS,** it is necessary that a Contract by and between The PEOPLE OF THE STATE OF NEW YORK (herein called the "STATE"), and the AUTHORITY be executed for such STATE Aid;

**NOW, THEREFORE, BE IT RESOLVED,** by the Rockland County Solid Waste Management Authority:

1. That the filing of an application in the form required by the State of New York in conformity with the applicable laws of the State of New York, including all understanding and assurances contained in said application, is hereby authorized;
2. That the Executive Director or her designee is directed and authorized as the official representative of the AUTHORITY, to act in connection with the application and to

provide such additional information as may be required and to sign the resulting contract if said application is approved by the STATE;

3. That the AUTHORITY agrees that it will fund the entire cost of said household hazardous waste program and will be reimbursed by the State for the State share of such costs;
4. That four (4) Certified Copies of this Resolution be prepared and sent to the New York State Department of Environmental Conservation together with a complete application.
5. That this resolution shall take effect immediately.

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7. **St. Lawrence:** The lowest bidder did not provide bid forms properly, acknowledgment of the bid bond, and they also didn't have an affirmative action plan. It's recommended by McLaren and of the staff at the Authority we do not qualify them as the lowest bidder.

Introduced By: **Moroney/Sherwood**

**Unan.**

**December 15, 2011**

**RESOLUTION NO. 61 OF 2011  
AWARDING THE CONTRACT FOR THE INTERIOR RENOVATION  
AT THE HILLBURN ADMINISTRATION BUILDING**

**WHEREAS**, the Rockland County Solid Waste Management Authority is in need of additional space at the Hillburn Administration Building; and

**WHEREAS**, the work to be performed on this project is considered a Type II Action exempt from environmental review under SEQRA as a maintenance or repair involving no substantial changes in an existing structure or facility pursuant to 6 NYCRR Part 617.5(c)(1); and

**WHEREAS**, by Resolution 20 of 2011, dated May 19, 2011 authorized the retention of McLaren Engineering Group (MEG) to provide the plans, specifications, drawings, construction, and bid documents for design and construction of the interior renovations at the Hillburn Administration Building; and

**WHEREAS**, on November 17, 2011 the Authority issued a Request for Bid, RFB-2011-20, for the Administration Building 2<sup>nd</sup> Floor Expansion Project; and

**WHEREAS**, on November 21, 2011 the Authority met with contractors on the project to address any issues or questions raised by the construction in connection with the RFB; and

**WHEREAS**, on December 9, 2011 the Authority received bids from Helmer-Cronin Construction, Hudson Valley Bridge Construction, R&L Construction Inc., Lorencin Contracting Corp., OCS and Nikko Construction Corp; and

**WHEREAS**, an evaluation of the bids was performed by the selection committee; and

**WHEREAS**, the selection committee determined that the bid submitted by Helmer Cronin is the lowest responsive bidder; now be it

**RESOLVED**, that upon the recommendation of the Executive Director, the Authority Board hereby accepts the bid and awards the contract for these services to Helmer Cronin in the amount not to exceed \$156,600; and be it further

**RESOLVED**, that the Executive Director is hereby authorized to execute all documents and perform actions necessary to comply with the interest of this resolution.

Source of Funds: 2003B Capital Funds

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8. Introduced by: Day/Moroney Unan.

December 15, 2011

**RESOLUTION NO. 62 OF 2011  
AUTHORIZING CHANGE ORDER FOR REPAIR OF LEACHATE COLLECTION SYSTEM  
AT THE CLARKSTOWN LEAF COMPOSTING FACILITY**

**WHEREAS**, by Resolution No. 30 of 2011, the Authority Board unanimously ratified and affirmed the award of a contract to CalMart Enterprises ("the Contractor") for the construction and repair of the Leachate Collection System at the Clarkstown Leaf Compost Facility; and

**WHEREAS**, the Authority and the Contractor entered into a contract dated July 28, 2011 for an amount not to exceed \$554,800; and

**WHEREAS**, during the construction of the project it became apparent that there were changes in field conditions that necessitated additional milling and paving work and that such work was reasonable within the scope of work of the contract; and

**WHEREAS**, the Contractor was requested to price a change order for the additional work, known as **Change Order 1**; and

**WHEREAS**, the project engineer, McLaren Engineering Group, reviewed Change Order 1, deemed the additional work necessary and within the original scope of the work, and approved the change order; now therefore be it

**RESOLVED**, that the Authority does hereby approve Change Order 1 in the amount of \$15,825.84.

Source of Funds: 2011 EFC Capital Funding

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**New Business**

**St. Lawrence:** Do we have any new business?

**Kay:** I would like to propose in the future when the budget is being prepared, workshops are scheduled at the same time.

**St. Lawrence:** What we should do going forward in 2012, we can incorporate a budget workshop to review the budget with the budget committee and anyone else in the Authority who wants to attend. Motion to establish two budget meetings.

**Kay:** Moved

**Moroney:** Seconded

**St. Lawrence:** Do we have any other new business?

**Jobson:** I'd like to thank our colleagues who are leaving us tonight. Thank you for your service and I wish them well in all their future endeavors.

**St. Lawrence:** I think that's a reflection on everyone on the Board and I wish you all the very best. Do we have a motion to adjourn?

**Grant:** Moved

**Coker, Whalen, Sherwood:** Seconded

Respectfully submitted,  
Suzanne Haggerty